

## **CODE ENFORCEMENT POLICY #6-7**

September 10, 1997

TO: All Inspection Staff

FROM: Steve Zaccard, Fire Marshal

SUBJECT: PORTABLE FIRE EXTINGUISHER INSPECTION AND  
MAINTENANCE

CODE REFERENCE: UFC Sec. 10.302(a) & Uniform Fire Standard 10  
(NFPA #10) 4-2.1 through 4-4.1.3

"THIS POLICY IS TO SERVE AS A GUIDE FOR YOUR ENFORCEMENT. EXCEPTIONS TO THIS POLICY SHALL BE APPROVED BY THE FIRE MARSHAL THROUGH YOUR SUPERVISOR."

Portable fire extinguishers shall be inspected and maintained as follows:

1. Fire Inspectors shall make an "inspection" of all portable fire extinguishers. (The term "inspection" is as defined in Sec. 4-2.1 of NFPA #10, attached).
2. Fire Inspectors shall require "maintenance" of all portable fire extinguishers each year. (The term "maintenance" is as defined by Sec. 4-2.2 of NFPA #10, attached, and is recommended to be performed by a trained manufacturer-certified servicer.) The need for annual maintenance shall be determined by the date of the last maintenance shown on a tag affixed to the extinguisher.
  - A. Dry chemical and Dry Powder extinguishers shall be emptied and refilled at each sixth year of maintenance.
  - B. Regardless of the time since the last inspection, any extinguisher reading "discharged" or if the seal is broken where no gauge is provided, shall be maintained.

Allow 30 days for maintenance of portable fire extinguishers.

cc: Jan Gasterland                      Terry Iverson  
Gary Trudeau

Issued: 10/10/86  
Latest Revision: 9/10/97